

Lisa Hanam, B.Sc Biology (Honours)

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lisa.hanam@gmail.com

Highlights

- Communication specialist, public facilitator or as part of an effective team
 - Proven ability in designing, developing and implementing projects
 - Preparation of support materials, documentation and evaluation
 - Proficient in organizing and meeting objectives
 - Adhere to and implement operating procedures and follow privacy guidelines
 - MS Office proficient
 - Fluent in both English and French
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Experience

- 2006 **Natural Resources Canada, Great Lakes Forestry Centre – Sault Ste. Marie**
Intern, Technology Transfer and Marketing
- assist with exhibit design, and presentation
 - wrote and edited scientific technical notes
 - assistant organizer and coordinator of high school environmental competition (Algoma Envirothon)
- 2005-2006 **Laurentian University – Sudbury, ON**
Graduate Research Assistant
- assisted professor with field research and data collection
 - created and maintained an organized research article database
- 2002-2005
(Summer) **Tembec Industries Inc. – Timmins, ON**
Administrative Assistant / Accounts Payable Clerk
- paid client invoices accurately and timely
 - switchboard operations
 - created and organized tours of sawmill for public
- 2001 **City of Timmins.**
Summer Park Supervisor
- responsible for safety of children in groups of 2-20
 - required to organize games, crafts, field trips and help organize special events
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Education

2005-2006	Laurentian University / Science North Graduate Diploma, Science Communication
2001- 2005	Laurentian University B.Sc. Biology (Honours)

References

Available Upon Request